

EasyTech Keyboarding and Word Processing

Keyboarding and Word Processing skills have become necessary to ensure academic preparedness and enhance career readiness. In fact, 67% of middle-skill job openings require a minimum proficiency with word processing software and spreadsheet.

However, though students can text and post on social media, many students are not able to type with proper technique, or without looking down at the keyboard.

And while many state assessments now require students – starting as early as third grade – to write online, 6 out of 10 educators say keyboarding skill gaps negatively impact students' performance on online assessments.

It is clear that word processing and touch-typing are critical skills for success in school and future careers.

EasyTech's Keyboarding instructional design sets it apart from other keyboarding solutions by providing direct instruction, guided practice, and projects. The Adaptive Keyboarding component of the curriculum encourages independent practice with grade appropriate story challenges that are customizable at the individual and class level. Students can then apply their keyboarding skills as they learn how to create, format, edit, publish and share word processing documents.